



DISTRICT OF SPARWOOD- REQUEST FOR SERVICE

Box 520, 136 Spruce Avenue Sparwood, BC V0B 2G0

PH: (250) 425-6271 - FAX: (250) 425-7277 - email: - sparwood@sparwood.bc.ca

Name: _____ Date: _____

Address: _____ Phone #s: _____

Details/Comments: _____ email: _____

Do you want to be notified of outcome or progress? Yes No

This information is being collected for the purpose of responding to your request for service, which may include a Bylaw Enforcement investigation. The information may be shared with the applicable District of Sparwood Departments and other agencies for the purpose of initiating appropriate action relative to this report. The collection of the personal information on this form is authorized under the *Freedom of Information and Protection of Privacy Act*, Section 26. By providing this information, you have consented to its use for the above purposes. If you have questions about the collection and use of this information, you may contact the Director of Corporate Services at the District Office. Note Information received will be treated with confidentiality by District staff, however, please note that information you provide and information that identifies you as a source may be public where necessary for Court purposes, in which case your name and filed information will become a matter of public record.

SIGNATURE

The District of Sparwood thanks you for your input.

DISTRICT USE ONLY

Received by: _____ Date: _____ Time: _____

Via: Phone Fax email Hand Delivered

Routing: CAO Director of Corporate Services

REFERRED TO:

- | | | |
|--|---|---|
| <input type="checkbox"/> Bylaw Enforcement Officer | <input type="checkbox"/> Director of Operations | <input type="checkbox"/> Building Inspector |
| <input type="checkbox"/> Aquatic Centre | <input type="checkbox"/> Arena | <input type="checkbox"/> Planning |
| <input type="checkbox"/> Director of Finance | <input type="checkbox"/> Fire Chief | <input type="checkbox"/> R.C.M.P. |

Inspection carried out: Yes No

Photos Taken (Attached) Yes No

COMMENTS: _____

