



Ministry of
Environment



East Kootenay Wood Stove Exchange Program 2010

Sparwood Residents - follow these steps to participate in this program:

- 1) Choose to make a difference to air quality in your community by upgrading your current non-EPA certified wood-burning heating appliance to a new, cleaner burning (EPA or CSA certified) more energy efficient heating appliance **starts on March 1st, 2010 with 5 rebates of \$350 each available within the District of Sparwood** on a first come, first served basis, and will continue until funds are depleted.
- 2) Visit **participating retailers** and let them know that you would like to participate in the East Kootenay Wood Stove Exchange Program.

Advanced Wood Burning Stoves Ltd. – Kimberley 250.427.3394

C & M Fireplace – Cranbrook 250.426.2681

Diamond Heating and Spas Ltd. - Invermere 250.342.7100

Fernie Home Hardware - Downtown – 250.423.4496

Fernie Home Building Centre – 250.423.4694

The Fireplace – Cranbrook 250.426.4427

Home Hardware Building Centre – Cranbrook 240.426.6288

Invermere Home Hardware – 250.342.6908s

Old Tyme Spa & Flame Ltd. – Cranbrook 250.426.7093

- 3) Once you have chosen your new heating appliance and made a down payment, your **retailer will provide you with an information package** and your **Wood Stove Exchange (WSE) tracking number** for the rebate.
- 4) **Apply for Building Permit** through the District of Sparwood. Pick up a copy of the application at the District Office, or on-line at www.sparwood.bc.ca.

Please note that the permit fee will be waived for participants in this program. To ensure that you are identified as part of the Wood Stove Exchange Program, please **add your WSE Tracking Number** to the top of your permit application.

5) Participating retailers are able to:

- a) Help you with your selection of a new heating appliance,
- b) Provide an **additional discount of up to \$150 or more** on your purchase of a qualifying appliance **ONLY** between March 1st and April 30th, 2010.
- c) Assist you in filling out a **'Request for Rebate'** form to qualify for your \$350
- d) Take old wood stove to the waste transfer station for recycling
- e) Verify that the new appliance has been installed.
- f) Provide you with materials (DVD's, etc.) to help you use best burning practices with your new heating appliance.

- 6) Any of the following **RDEK waste transfer stations** will verify the disposal of your old appliance: **Cranbrook, Kimberley, Sparwood, Elkford, Fernie, and the Columbia Valley Subregion Landfill near Windermere**. There are no tipping fees for your old appliance, which is considered metal waste and will be recycled. When disposing of your old appliance (whether this is done by an installer or yourself), please ensure that you have your '**Disposal Verification Form**' (included in your package) for the attendant to sign as verification.

- 7) **After your new appliance has been installed**, contact the **District of Sparwood Building Inspector and book an inspection** to ensure that the installation of your new appliance meets current building codes. Please note that the inspector is generally in Sparwood on Tuesdays and Thursdays only. Whether you use a qualified installer, or do the work yourself, these are some of the things the inspector will be looking for:
 - a) Your installation meets manufacturer's guidelines (clearances, etc.)
 - b) Your flue pipe and chimney are code compliant
 - c) You have installed smoke and CO² detectors as required
 - d) Outside source of combustion air.

- 8) **Upon completion of #7, the Building Inspector will advise the Program Coordinator that your installation meets current building codes.**

- 9) When all steps are done, **mail your completed information package to Wildsight in the Self Addressed, Stamped Envelope**. Be sure that '**Request for Rebate**', '**Disposal Verification Form**', and '**Checklist**' are all filled out and that **verifying photos** (1 of old appliance, and 1 of new appliance) **are attached or e-mailed to woodstoveexchange@wildsight.ca**. Your request will then be submitted to the District of Sparwood, and your rebate cheques will be issued. **This must be done prior to August 31, 2010.**

- 10) **Enjoy your new wood stove/heating appliance using best burning practices to maximize efficiency and minimize emissions.**

Thank you for your participation! Contact Program Coordinator for further information.

Erna Jensen-Shill – East Kootenay Coordinator

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